



COMMUNITY ACTION DAY PROJECT REQUEST FORM

Please complete the form below to indicate the areas of interest and other pertinent details for your company and/or volunteer group. The completed form should be submitted to the Manager of Mobilization, Engagement, and Marketing by email at MSmith@uwst.org. Please note that you should allow a minimum of 4-6 weeks to plan your event. We will do our best to accommodate your preferences and special requests, however it may not always be possible.

Contact Information:

Company Name:

Group/Dept. Name:

Address:

City, State Zip:

Project Location:

Outside of the Workplace

Inside of the Workplace

Flexible

Select any/all specific interests that apply:

Children and Youth

Basic Needs

Senior Supports

Event Timing:

Month:

Weekday Event

Weekend Event

Project Length:

Number of Volunteers:

Other Information:

Please specify the preference for “people projects” (i.e. serving with children, seniors, or others) or physical labor projects (i.e. painting, landscaping, organizing, etc.).

People

Labor

Either

Is there a specific agency the group hopes to work with? Yes

No

If yes, please specify:

Some projects require supplies or other materials. Would the group be willing to donate the necessary materials or make a financial contribution to help offset the cost for the agency?

Yes

No

Please indicate the approximate budget amount, if applicable:

Contact Person:

Email:

Phone Number:

Today's Date:

Received by: _____

Date: _____